

TIDEVIEW ESTATES CONDOMINIUM ASSOCIATION

Community Information Notice: JANUARY 2017

Please read this material carefully

****Investors- please provide a copy of this notice to your tenant(s).*

Website: www.evergreenmgt.com - select Association Login - User ID: TVC Password: 100

Association Team Members: Your association team members want to thank you for your continued support throughout the year. We are here to provide you with superior customer service and to answer your questions and concerns. All team members can be contacted at (603) 580-5192, Fax (603) 580-5590 or at the following emails:

Association Manager: Michael Street, mstreet@evergreenmgt.com

Association Administrator: Jodie Champagne, jchampagne@evergreenmgt.com

Accounts Receivable Coordinator: Barb Valenti, bvalenti@evergreenmgt.com

Maintenance Coordinator: Linda Malbon, lmalbon@evergreenmgt.com

Stratham Office Address: 72 Portsmouth Ave, Suite #201 Stratham, NH 03885

NEW STRATHAM OFFICE PHONE NUMBER: Please call our new phone number, **603.580.5192**, for anything in regards to Tideview Condominium Association. This new phone number is **effective immediately**. If you have any afterhours emergencies please also call this number.. Thank you!

VACANT UNITS: Should you notice an abandoned or vacant unit, please contact Management so we may try to locate the unit owner. Also please ensure your heat is maintained at a minimum of **60 degrees** if you are away this winter.

OUTSIDE FAUCETS: Freezing weather is coming. All end unit owners/residents with a faucet on the outside wall of their unit should turn off the faucet using the isolation valve located under their unit's stairs in order to prevent freeze damage. Additionally, the faucet should be opened to drain out any trapped water and the hose removed and stored in the outside shed. (See Rules and Regulations, Paragraph #17).

EMAIL ADDRESSES: In order to save the Association, meaning all owners, money on postage and mailings in general, we now try to send everything we can electronically. Please provide your email address to Management by emailing Jodie Champagne at jchampagne@evergreenmgt.com and we will add you to the database.

HOME SERVICES REQUEST: The Evergreen Harvard Group has trained in-house staff of maintenance technicians available to assist owners with "Non-Association" [Unit Owner Responsibility] maintenance tasks in their home. Unit owners who would like to obtain more information about this service should make an on-line request for these services should go to: www.evergreenmgt.com and click on the Home Services Request tab or call 603-622-7000 ext 1200.

HOMEWISE DOCUMENTS/UNIT SALE OR REFINANCE: Individuals involved in a condominium sale or refinance should go to the Evergreen Harvard Group website, www.evergreenmgt.com, click on the HomeWise Sales and Refinance Docs tab to access the information needed for your sale or refinance. If you do not have internet access, please contact HomeWise Documents directly at: 866-925-5004.
