

TIDEVIEW ESTATES CONDOMINIUM ASSOCIATION

Community Information Notice: January 2019

Please read this material carefully

****Investors- please provide a copy of this notice to your tenant(s).*

Website: www.evergreenmgt.com – Select Account Login, then select Association Login and enter User ID: TVC Password: 100

Association Team Members: Your association team members want to thank you for your continued support throughout the year. We are here to provide you with superior customer service and to answer your questions and concerns. All team members can be contacted at (603) 580-5192, Fax (603) 580-5590 or at the following emails:

Association Manager: Tobin Watterson, twatterson@evergreenharvardgroup.com

Association Administrator/Maintenance Coordinator: Linda Malbon, lmalbon@evergreenharvardgroup.com

Accounts Receivable Coordinator: Lauri Young, lyoung@evergreenharvardgroup.com

Stratham Office Address: 72 Portsmouth Ave, Suite #201 Stratham, NH 03885

NEW PROPERTY MANAGER: The Evergreen Harvard Group wants to announce that Tobin Watterson is your new Association Manager. Toby has been working with both the Board of Directors and Unit Owners for the last couple of months to ensure a smooth transition. You can contact Toby at 603-580-5192 or e-mail him at twatterson@evergreenharvardgroup.com

NEW ASSOCIATION ADMINISTRATOR: Linda Malbon will be performing a dual role of Association Administrator as well as continuing as maintenance coordinator. This will enable her to get more involved in all that is part of the Association. Linda may be contacted via e-mail at lmalbon@evergreenharvardgroup.com.

NEW FREE SAND/SALT: City of Dover residents are encouraged to take the free sand/salt that is located at the corner of Back River Road and Drew Road – inside a wooden fence. You will see the signs there indicating where you can take this from for your use.

NEW WINTERIZATION OF UNITS: Unit owners who have vacated their units should NOT “winterize” them by draining all water out of the pipes including the sprinkler system. In the event of a fire, there would be no way for the sprinklers to function if they have no water.

CONDOMINIUM FEES: If your account is currently enrolled in the ACH program, please note the amount debited from your account will automatically reflect the most up-to-date dollar amount. If you utilize a third-party payment service, such as bill pay or Paylease, **you will need to update your records to reflect the increase in your condominium fee as of your January 01, 2019 payment. Please make your check payable to Tideview Condominiums and include your 10-digit account number on your check.** Your payment should be mailed to:

Tideview Condominiums
c/o Evergreen Harvard Group
PO Box 9561
Manchester, NH 03108

SNOW PROCEDURES: Please read the attached snow procedures. Please forward to your tenants if necessary. Thank you

TRASH: Per the Rules of the Association trash may only be placed in bags purchased from the City of Dover. All trash must be in a barrel with a lid that can be readily detached, or a barrel manufactured with hinges. All barrels, covers and recycle bins must be clearly marked with the Unit Number. Trash must be kept inside the Unit until pick-up day. Your recycling bin and trash barrel(s) are to be placed back inside the unit within 24 hours of trash day. Pick up day is Friday unless otherwise notified by the City of Dover and is posted at the mail house.

UNIT SALE OR REFINANCE: Anyone involved in a condominium sale or refinance should go to www.homewisedocs.com , click on the **HomeWise Sales and Refinance Docs** tab to access the information and paperwork needed to complete a unit sale or refinance. If you do not have internet access, please contact Home Wise directly at: 866-925-5004.
