

TIDEVIEW ESTATES CONDOMINIUM ASSOCIATION

Community Information Notice: MARCH 2017

Please read this material carefully

****Investors- please provide a copy of this notice to your tenant(s).*

Website: www.evergreenmgt.com - select Association Login - User ID: TVC Password: 100

Association Team Members: Your association team members want to thank you for your continued support throughout the year. We are here to provide you with superior customer service and to answer your questions and concerns. All team members can be contacted at (603) 580-5192, Fax (603) 580-5590 or at the following emails:

Association Manager: Michael Street, mstreet@evergreenmgt.com

Association Administrator: Jodie Champagne, jchampagne@evergreenmgt.com

Accounts Receivable Coordinator: Barb Valenti, bvalenti@evergreenmgt.com

Maintenance Coordinator: Linda Malbon, lmalbon@evergreenharvardgroup.com

Stratham Office Address: 72 Portsmouth Ave, Suite #201 Stratham, NH 03885

NEW SNOW PLOW DAMAGE: please take a moment to report snow removal damage to **Jodie Champagne, Association Administrator** at jchampagne@evergreenmgt.com. Please note that the Evergreen Harvard Group cannot guarantee the snow removal contractor will be able to make the repairs for the damage assessment notices received after **April 14, 2017.**

NEW PATIO DOOR AND WINDOW REPLACEMENT PROGRAM: Please see the attached information on the 2017 patio door and window replacement program information. You can also view this information by going to the website. The information for the website is at the top of this notice. Thank you!

TRASH REMOVAL: Trash may only be placed in bags purchased from the City of Dover. All trash must be in a barrel with a lid that can be readily detached or a barrel manufactured with hinges. All barrels, covers and recycle bins must be at all times clearly marked with the Unit Number. Trash must be kept inside the Unit until pick up day. Your recycling bin and trash barrel(s) are to be placed back inside the unit within 24 hours of trash day. Pick up day is Friday unless otherwise notified by the City of Dover and is posted at the mail house.

EMAIL ADDRESSES: In order to save the Association, meaning all owners, money on postage and mailings in general, we now try to send everything we can electronically. Please provide your email address to Management by emailing Jodie Champagne at jchampagne@evergreenmgt.com and we will add you to the database.

HOME SERVICES REQUEST: The Evergreen Harvard Group has trained in-house staff of maintenance technicians available to assist owners with “Non-Association” [Unit Owner Responsibility] maintenance tasks in their home. Unit owners who would like to obtain more information about this service should make an on-line request for these services should go to: www.evergreenmgt.com and click on the Home Services Request tab or call 603-622-7000 ext 1200.

HOMEWISE DOCUMENTS/UNIT SALE OR REFINANCE: Individuals involved in a condominium sale or refinance should go to the Evergreen Harvard Group website, www.evergreenmgt.com, click on the HomeWise Sales and Refinance Docs tab to access the

information needed for your sale or refinance. If you do not have internet access, please contact HomeWise Documents directly at: 866-925-5004.
